



ParaBoss Technical & Extension Manager (Level A/B/C)

Faculty:	Faculty of Science, Agriculture, Business and Law	Employment Type:	Part-time (0.6), fixed term position until 30 June 2020, with the possibility of extension
School:	School of Environmental & Rural Science	Position Number:	0000013999
Reports to:	Senior Research Fellow (ParaBoss Executive Officer)	Location	Flexible – base office can be either at UNE Armidale or from an alternate agreed location

University of New England

The University of New England (UNE), Armidale is a regionally based university that pioneered teaching to external students making UNE the most experienced provider of distance and innovative online education. UNE is the only university to score five stars for student satisfaction every year for 12 years. The following values, strategies and plans express the University's culture, structure, direction, and expectation of the staff members' conduct, capability and contributions:

- [UNE 2016 - 2020 Strategic Plan](#)
- [UNE 2016 - 2020 Research Plan](#)

The Faculty and School

The Faculty of Science, Agriculture, Business and Law is an innovative collaboration of scientists, researchers, and academics, designed to deliver cutting-edge education and real-world learning. Join a Faculty of over 700 staff and postgraduate students with international reach and active industry collaborations and partners across Asia and Africa.

The School of Environmental and Rural Science (ERS) at UNE has an enviable reputation as a research based education group in agricultural science. The School is actively involved in education and research programs in agriculture and is well recognised by industry and research funding bodies.

ParaBoss is funded by Meat & Livestock Australia, Australian Wool Innovation Ltd and UNE and administered by UNE. ParaBoss is the national authority for ruminant livestock parasite management; funded, endorsed and used by industry to improve parasite management of sheep, goats and cattle. It leads the development of national best practice and industry information, training and extension tools for parasite management and engages industry participation in this process.

The Role

The ParaBoss Technical and Extension Manager will join the ParaBoss team consisting of Executive Officer, Executive Assistant and Newsletter Editor supported by Technical and Steering Committees.

Summary of Position Duties

1. Prepare and present extension, communication and evaluation materials; this is the major work of this position.
2. Develop strong ruminant parasitology skills and knowledge and build industry networks and collaborative opportunities in the ruminant parasitology field.
3. Provide technical knowledge to maintain and develop existing and new ParaBoss information, products and initiatives.
4. Play a significant role in the project administrative functions, assisting the Executive Officer in the management and implementation of ParaBoss including external projects.
5. Contribute to the financial management and preparation of budget for ParaBoss.
6. Assist in supervision of ParaBoss staff and subcontractors.

How you will be assessed for the role

The UNE Core Capability Framework describes six core capabilities for all staff at UNE. Your merit will be assessed based on the demonstration of all or most of the following [core capabilities](#) as they relate to the role:

- Shapes and Supports Strategy
- Leads and is Open to Change
- Acts with Courage and Integrity
- Delivers and Achieves Results
- Develops and Maintains Relationships
- Communicates with Influence

You will also need to exhibit the knowledge, educational requirements, skills and experience attributes required for the position.

To Apply

Your application should be comprised of:

1. 1-2 page cover letter outlining who you are, your strengths and qualifications, and why you are interested in the role at UNE;
2. A current resume containing details of 3 referees. At least one referee should have a thorough knowledge of your work over the past 2 years as your manager or supervisor;
3. Responses to the selection criteria below explaining how you best meet these requirements. Please indicate in your application the level to which you are applying. Your examples should be based on previous performance/experience and you should clearly explain your level of involvement in the example activity, what you have done, how, why, with whom and what the outcomes were.

Selection Criteria Level A/B/C

Level of appointment would be commensurate with your experience and knowledge

Knowledge & Education

1. A degree, preferably in livestock science, veterinary science, livestock parasitology, science, agriculture, agribusiness or a similar related field. Appointees at level C must hold a relevant PhD.

Skills & Experience

2. Sound to strong knowledge and experience in sheep (and/or cattle) management systems at the farm level in Australia, including managing ruminant parasites.
3. Strong interest in applied ruminant parasitology and developing expert knowledge.

Delivers and achieves results

4. Demonstrated experience and initiative in the pursuit and/or development of industry projects, partnerships or other activities.
5. Experience in managing, or assisting with the management, of projects and budgets.

Communicates with Influence

Develops and Maintains Relationships

Acts with Courage and Integrity

6. Demonstrated excellent written and oral communication skills fit for industry audiences.
7. Demonstrated ability to work independently, lead initiatives, develop networks and work as part of a team

Special Requirements:

1. A current driver license for motor vehicle (NSW Class C or equivalent).
2. Some travel is involved and the incumbent will need to have some flexibility around working hours.